



VIGNAN'S

Foundation for Science, Technology & Research

(Deemed to be University)

-Estd. u/s 3 of UGC Act 1956

STUDENTS GRIEVANCE REDRESSAL CELL(SGC)

Minutes of meeting

The student grievance cell meeting was held on 11th April 2023 in the office of Dean Student Affairs, A-Block under chairmanship of Dr. M. S. S. Rukmini, Dean Student Affairs.

Agenda points Discussed

- The Chair presided over the gathering and passed on the responsibilities to the SGC.
- Keeping scorching heat in view, special instructions are released in terms of maintaining hydration.
- Circulating the information to students about cell functionalities and facilities.

Chairperson

DEAN - STUDENT AFFAIRS
VIGNAN'S FOUNDATION
FOR SCIENCE, TECHNOLOGY AND RESEARCH
(Deemed to be University)
VADLAMUDI - 522 213
GUNTUR (DISTRICT), A.P. INDIA.



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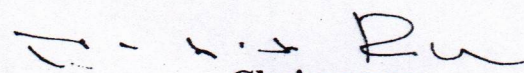
STUDENTS GRIEVANCE REDRESSAL CELL(SGC)

Minutes of meeting

The students grievance cell meeting was held on 4th September 2022 in the office of Dean Student Affairs, A-Block under chairmanship of Dr M.S.S.Rukmini, Dean Student Affairs.

Agenda points Discussed

- The Chair presided over the gathering and passed on the responsibilities to the SGC.
- Uploading of committee member information and complaint registration capability.
- Scheduling of events and conducting awareness camps to various departments about cell functionalities and collecting feedback.
- Circulating the information to students about cell functionalities and facilities.
- Awareness about the procedure to file grievance and maintaining confidentiality during resolving.


Chairperson

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PROCEEDINGS OF THE REGISTRAR

F.No.VFSTR/Reg/A1/SGRC/2023-24

Date: 05.05.2023

Sub: VFSTR - Re-constitution of Student Grievance Redressal Committee -
Regarding.

- Ref: 1. This office Proceedings F.No. VFSTR/Reg/A8/SGRC/2022 dt 16.03.2022
2. Letter dated 04.05.2023 of the Dean, Student Affairs
3. Approved note orders of the Vice-Chancellor dated 04.05.2023.

RE-CONSTITUTION OF STUDENTS GRIEVANCES REDRESSAL COMMITTEE

ORDER

Students Grievance Redressal Committee with the following composition is re-constituted to address the grievances of students and provide Redressal with in a specific time frame: -

S.No	Faculty / Students	Designation
1.	Prof. M.S.S.Rukmini, Prof & Dean, Student Affairs	Chairperson
2.	Prof. D.Venkatesulu, Prof & HoD, ACSE	Member
3.	Prof. T. Pitchaiah, Prof & HoD, ECE	Member
4.	Prof. N. Veeranjanyulu, Prof & HoD, IT	Member
5.	Prof. N. Srinivasu, Prof & Dean SASH	Member
6.	Dr. Md Taj, Asst Prof ECE	Member
7.	Mr. G Ajay, (191FA01082), IV BT	Special Invitee
8.	Shri. Kolla Basavaiah, Retd. District Judge	Ombudsperson

The committee is to maintain a monthly record of grievances raised by students and the actions to redress the grievances in a time bound manner.

Initiated

hugh
REGISTRAR
5/5/23

To
All concerned
All Deans & HoDs

Copy to
PA to the Vice Chancellor
Office copy